

Gulworthy Parish Council

Minutes of Ordinary held on Wednesday 8th May 2019

7.50pm at Gulworthy Parish Hall

Minute No 105

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

1. New Chairman's welcome – Cllr Lister thanked former Cllr Pike for all he had done for the council and for stepping in and up to the mark in the council's difficult time.
Cllr Lister informed the council that he has lived in Morwellam Quay for 10 years, and has been a council member for 3 years. He hopes that residents of the parish will contact the council for requests for help and advice.
2. Apologies – Cllrs Eve & Whitworth
3. Members of the public present – open forum- 7 members were present, no questions
4. Dispensations & Declarations of interest - none
5. Minutes of previous meetings No's 103 & 104 were signed by the chair as a true and accurate record of those meetings. The 'Green' at Morwellam Quay was raised, it was resolved to include at the next meeting.
6. Correspondence –
 - 6.1 Request from parishioner regarding placement of a plaque on an existing grave in the cemetery. The brother of a Sara Birt (deceased) wished to ask the council for permission to locate a plaque at the base of her husband's grave stone. It was resolved to give permission subject to agreed terms for placement of the plaque. Proposed cllr Royston, Seconded Cllr Lister, no objections.
 - 6.2 Reimbursement of Lamerton Parish Council Laptop. – A message was received from Lamerton PC requesting a part payment for said Laptop. The clerk provided information that showed a grant was applied for by Gulworthy PC not Lamerton PC, it identified a Laptop and payment for the Laptop was made by Gulworthy PC.
7. W.B.C. Councillors Reports – No councillors present.
8. Finance – R.F.O report - A combined balance of £14,405.92 after payment of invoices.
 - 8.1 Items for approval and payment

Miss A. Cole (previous clerk salary)	£431.25
Miss A. Cole (repayment of computer repairs)	£ 39.00
P van Delft (repayment for cash expenses)	£179.61
P van Delft repayment for (Gulworthy P. H. Invoices 204,222,229)	£ 95.00
P van Delft repayment for (Elliott Groundcare – Invoice 1299)	£225.00
P van Delft (salary Jan 7 th – May 6 th)	£555.44
HMRC – (PAYE – re clerk salary)	£111.60
SPS Marketing – Website hosting & training	£477.00
SPS Marketing – Website underpayment of invoice	£100.00

Parish Councillors

Sue Eve; Jim Hamilton; George Lister; Kate Royston; David Whitworth

Gulworthy Parish Council

Gulworthy Parish Hall - (meetings 4 th & 29 th March)	£ 30.00
D.A.L.C. – (Annual subscription)	£127.99
Caroline Harris Bookkeeping – (annual payroll service)	£150.00
Elliott Groundcare – (Invoice 1339 Cuts 1 & 2)	£130.00

8.2 TSB Bank – changes to the bank mandate update were still in progress.

8.3 Annual Governance and Accountability Returns

8.3.1 Certificate of Exemption – Signed by the chairman

8.3.2 Annual Governance Statement – Signed by the chairman and clerk

8.3.3 Accounting Statements 2018-19 – Signed by the chairman and R.F.O.

8.3.4 Confirmation of the Dates of the Period for the exercise of public rights
Commencing Monday 17th June and ending on Friday 26th July. The
Statements can be viewed on the council website & the notice boards.

8.3.5 Asset Register - A review took place.

8.4 Insurance review - It was resolved to consider both insurance policies quotations,
Councillor's to respond to the clerk prior to the next meeting.

8.5 V.A.T. claim for period 01.04.17 to 31.03.19 –clerk has not attended to it at this time.

9. Cllr Royston suggested that councillors should be made aware of future Southern Links meetings, clerk to circulate dates, agenda's and minutes when they become available. Unfortunately Cllr Royston was unable to attend a Trustee's meeting however she will give an update at the next meeting. She had been informed that the buildings were in a good state of repair.

Feedback from residents that received the last Council Newsletter expressed concern over the amount of farm buildings being erected in the parish. It was resolved that the clerk is to contact WDBC and seek the current planning regulations for such buildings and what the WDBC policy is.

Cllr Royston informed the council that Southern Links had arranged an evening training programme for new councillors - Details from S.L. training .

Cllr Royston suggested that all councillors could make use of '**What's Up**' for another method of communication.

Cllr Eve wished to attend the daytime DALC training for new councillors.

10. New councillors – two vacant positions are available, clerk to place notices.

11. Website – A review of the changes and future work still required were discussed. Additions to the website included, Newsletter, training, and a picture or new Logo for the PC.

Gulworthy school to be contacted by Cllr Lister for school participation in offering a logo.

12. Cemetery - Repairs to boundary fence, a review of quotations received, further quotations to be requested.

13. Items for inclusion for next meeting - Review of Standing orders, Review of Cemetery Fees and terms of business, Broadband cover – Update and plan of action, Morwellam Quay – 'Green' further consideration

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Date, Time and place of next meeting.

The next scheduled meeting will be on 1st July 2019 – 7.30pm at Gulworthy Parish Hall

Signed Chair

Parish Councillors

Sue Eve; Jim Hamilton; George Lister; Kate Royston; David Whitworth

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