

Gulworthy Parish Council

Minutes of meeting held on Monday 4th November 2019

at Gulworthy Parish Hall, Gulworthy.

Minute No 110

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

Meeting opened 7.30pm

Present : Cllrs Lister (Chair), Royston (Vice chair), Eve, Hamilton and Miller,

Cllr Sellis D.C.C, P van Delft (clerk)

1. Chairman's welcome
2. Apologies- Cllrs Crozier and Musgrave (WDBC)
3. Presentation by Airband speaker Mr Tony Watkins gave a presentation combined with questions and answers. Offer for one month free broadband, 18 month contract term, offer ends 31st January 2020. Micro sites could be installed in problem areas where trees may make the service difficult to receive. Only suitable for customers that are in the field of vision of the mast. A further meeting to be arranged on 9th December at the parish hall.
4. Members of the public present – 15 members present – questions were asked on Item 3.
5. Dispensations & Declarations of interest – Cllrs Lister and Eve provided their declaration of interest for planning application 3154/19/HHO.
6. Minutes of previous meeting 109 was signed by the chair as a true and accurate record of that meeting.
7. Planning application 2808 /19/LBC – Listed building consent for reconstruction and repair of shared chimney stack. Location – 9 & 10 Wheal Maria, Tavistock, PL19 8PD.
Council decision – Comment only, Planning conditions to be adhered to.
Proposed Cllr Hamilton, seconded Cllr Royston
Planning application 2807/19/FUL – Reconstruction and repair of shared chimney stack.
Location – Wheal Maria, Tavistock, PL19 8PD
Council decision – Comment only, Planning conditions to be adhered to.
Proposed Cllr Hamilton, seconded Cllr Royston
Planning application 2957/19/VAR – Variation of condition 2 (approved plans) of planning consent 2780/18/ARM (residential development comprising 157no. dwellings with associated landscaping and drainage infrastructure. Location – Land adjacent to Callington Road, Tavistock.
Council decision - Unable to comment due to absence of some documents.
Proposed Cllr Eve, Seconded Cllr Miller, clerk to contact WDBC planning to comment on its decision and request full set of planning documents.
Planning application 3244/19/VAR – Application for removal of condition 18 of planning permission 1472/18/ARM.
Location – Land at SX 4722 7457, adjacent to New Launceston rd, Tavistock. Council decision - Support
Proposed Cllr Miller, seconded Cllr Eve
Planning application 3154/19/HHO – Householder application for proposed 2 story rear

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extension and replacement detached garage (resubmission of 2537/19/HHO)

Location – Site 1, Morewellam, Tavistock, PL19 8JL. Council decision – Support,

Proposed Cllr Hamilton, seconded Cllr Miller. Comments also provided, 'The appearance of the proposal would be more consistent with neighbouring buildings/property'. Also see declarations item 4.

8. Cllrs Crozier & Musgrave – WDBC reports and latest news. Apologies received.
9. Cllr Sellis of D.C.C. Reference rail track - reported that a task group was now set up with key stakeholders, track bed will be secured however possibly no heavy transport will be able to use. Section 106 money to go into the construction of the track bed. It is envisaged that uses could include cyclists, light/small electric buses and possibly electric vehicles and pedestrians. The D.C.C. budget for children's services has a shortfall again however some funding has become available from central government. Pupil premiums still low but gradually increasing. Grit Bins – register with Devon Highways
10. Adoption of reviewed Standing Orders. It was resolved to adopt the revised Standing Orders. Proposed Cllr Royston, seconded Cllr Eve, signed by the chair. I
11. Local election administration recharges to Gulworthy parish council. WDBC will recharge the administration of the parish elections the sum of £59.31 to the parish council.
12. Cemetery Report
 - 12.1 – Income of £950 for period Sept – November. A report on the administration expenses and maintenance costs were also provided. It was resolved that future expenses and administration would come from the new Cemetery Bank account. Receipts would go direct into the new bank account. The balance of the cemetery legacy also to be transferred to the new account.
 - 12.2- Fence repair and replacement work + additional work now completed.
 - 12.3 - Parishioner request for felling of trees and replacing with new trees. Councillors had viewed the trees and considered the trees to be in keeping with its original plans for the cemetery. However if the parishioner wished to discuss this further again they would be most welcome to come to a meeting.
 - 12.4 - Review of risk assessment was now needed, clerk to assess and report.
 - 12.5 - Council wished the clerk to write to the adjacent landowner of the cemetery to thank them for the access and help with maintenance of the hedge.
13. Citizens Advice – donation request, it was resolved to approve £100 grant support for 2020.
 - 13.1 - RFO Report and finance. A combined balance including the cemetery legacy of £3950 showed a current account credit of £17,019.64 after approval of payments.
 - 13.2 - Parish clerk – A review of salary and terms of employment was required due to changes in the newly adopted standing orders. Additional meetings requiring additional clerk work, parity with the previous clerks pay scale of LC1- SCP 25, (the new replacement pay scale for LC1- SCP 25 is LC1 SCP17) was approved. Proposed Cllr Eve, seconded Cllr Miller. Cemetery administration would be paid separately for the amount of work required. New employment contract to be drawn up with effect from 6th January 2020.

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13.3 - Draft budget was reviewed, increased service costs, clerk salary, WDBC recharges and the discontinuation of the Council Tax Support grant was considered. It was resolved to approve the draft budget, proposed Cllr Royston, seconded Cllr Hamilton. The precept requirement for 2020-21 had shown an increase by 3%. It was resolved to approve the precept request of £5467. Proposed Cllr Eve, seconded Cllr Hamilton.

13.4 - Approved invoices and salary payment:

Mr P. Van Delft - Clerk Salary(Sept- Oct)	£322.04
HMRC – Paye – tax on clerk salary	£ 66.40
Mr P. van Delft – repayment of administration exp.	£ 21.03
Gulworthy Parish Hall – Sept and October meetings	£ 30.00
TJS Contractors – Replacement cemetery fence	£858.90
Royal British Legion – Remembrance wreath	£ 16.50
Elliot Groundcare – Cemetery grass cuts 10,11 & 12	£195.00

14. Parish Council scheduled meeting dates for 2020 were approved. Confirmation to the Parish Hall committee.
15. Cllrs Reports: Cllr Royston reported; new installations for gas central heating attracted grant support. Schemes available for household on limited income. Harvest Festival was well received. September Super link meeting attended by Cllr Royston reported that money was still available for training. Signage cleaning, Dash-cam footage can now be uploaded to police website. More police for the D & C Constabulary. November 27th meeting to be attended by Cllr Eve.
16. Gulworthy Parish Magazine and Newsletter – Review of winter newsletter was discussed, Cllrs Miller and Eve to complete work required and send to printers, afterwards distribution before December 9th to draw attention to the Broadband meeting.
17. Standards & Governance – the clerk attended a WDBC training event, many of the required council documents were now up to date, still work to do though.
18. New councillors – There are still two vacant positions, contact councillors or the clerk for more details
19. Schedule of Polling/District places – Draft review showed no change in locations.
20. Remembrance Sunday and Parish Act of remembrance service 10th November 10.55am Councillors George Lister to attend.

Items for inclusion for next meeting; Review council documents including Statement of Internal Control, Financial Regulations. Southern Links update, review of Cemetery terms of business and fees, review of clerks employment contract, Newsletter.

Meetings closed 10.04pm

Date, time and place of future meetings.

Monday 2nd December 2019, 7.30pm at Gulworthy Parish Hall.

Monday 9th December 2019, 7.30pm at Gulworthy Parish Hall. Broadband presentation with questions and answers

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