

# GULWORTHY PARISH COUNCIL

Minutes of the meeting of Gulworthy Parish Council held on Monday 6<sup>th</sup> March 2017  
At 7.30pm in the Parish Hall

**Present** J Chalcraft (Chairman)

D Daniels  
J Hamilton  
G Lister  
R Pike  
K Royston  
D Sellis (Devon County Council)  
R Musgrave (West Devon Borough Council)

**Apologies** There were no apologies.

One minutes silence was held in memory of Mike Benson the West Devon Borough Councillor.

2017.14 **Declaration of interests/Register of interests** K Royston declared an interest on planning and J Chalcraft declared an interest on the website and on planning.

2017.15 **Minutes** The minutes of 10<sup>th</sup> January 2017 were agreed and signed, all in favour.

2017.16 **Matters arising from the minutes** J Chalcraft had been in touch with BT to obtain a disused phone box. The alterations to the lettering on the War Memorial was due to be done in the spring.

2017.17 **Council update reports from Devon County Council and West Devon Borough Council** R Musgrave reported that Devon County Council had agreed their budget and the local authority controlled company was not being proceeded with. The joint local plan is being worked on and is out for representations to be made. There would be more powers and more funding for the heart of the South West for certain projects. D Sellis reported that the schools needed more funding and that Highways officer had cleared the ditches.

**2017.18 Correspondence**

- a. The Pensions Regulator acknowledgement of declaration of compliance
- b. Seton brochure
- c. Clerks and Councils Direct
- d. Glasdon brochure
- e. Hags Play equipment

**2017.19 Cemetery**

- a. *General maintenance/Quotations for maintenance*
  - i. Quotes for cutting the grass, tidying paths and cutting the hedge were received from Dean Elliot, Jerry Sanders, James Jeffery and Pete Badge. After discussion it was proposed to accept the quotation for a

total of £825.00 subject, to references, from Dean Elliot. Five votes for, with J Jeffery as a second choice.

- b. Storage of registers It was suggested that Tavistock Town Council were contacted.

**2017.20 Representative on Ford Street Almshouse** K Royston expressed an interest and would make some enquires about the Almshouses.

**2017.21 Planning**

- a. Applications received since 8<sup>th</sup> November 2016
- b. 0085/17/FUL Ashgrove, Crowndale Road, Tavistock, PL19 8FF Council expressed support, 3 votes for, 2 abstentions.
- c. 4188/16/VA Variation of conditions at Mole end, Mill Hill, it was agreed to ask for a site visit and details of the conditions.

**2017.22 Review of:**

- a. *Standing orders*
- b. *Risk Assessment*
- c. *Investment Strategy*
- d. *Statement of Internal Control*
- e. *Financial Regulations*
- f. *Anti Fraud and Corruption Policy*
- g. The above documents were reviewed and updated to include the date and particulars of the new auditor.

**2017.23 Finance**

- a. Bank signatories It was agreed that D Daniels, G Lister and K Royston should be added to the bank signatories
- b. Accounts for payment
  - i. Tavistock Newspapers £14.22
  - ii. S A Cole salary £417.80
  - iii. Petty cash £4.40
  - iv. Gulworthy Parish Hall £15.00
  - v. John Lewis new computer The clerk was given authority to purchase a new laptop up to a total cost of £700.00

2017.24 **A O B** K Royston informed members that 1<sup>st</sup> aid training was available. There was also a NHS site link for training for 1<sup>st</sup> responders.

2017.25 That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

- a. Web- site. It was agreed to get information on funding for the web site.
- b. Clerks contract of employment It was agreed to email a copy of the latest specimen contract to councilors. Also an equal opportunities policy.
- c. Transparency Code. This was discussed and agreed that the necessary documents should be added to the web site.