

Gulworthy Parish Council

Minutes of ordinary meeting held on Monday 1st July 2024 at Gulworthy Parish Hall

No 169

These minutes are provisional until they are agreed and signed by the chair at the next meeting of the parish council.

Councillors present – Cllr K Royston (Chair), Cllr K Steer and Cllr D Edwards

Also present – Cllr Sellis, Rev Judith Blowey and Emily Young (Parish Clerk)

Meeting opened 7.35pm

1. Chairman's welcome – Cllr Royston opened the meeting by welcoming everyone and thanking them for coming.

2. Members of the public – Rev Judith Blowey said about two events taking place in the parish. The Gulworthy Fete and Dog Show, on Sunday 28th July in the School field, this is run with the Parish Hall and Church, proceeds shared equally. Also, a 3day Flower festival running over three days, 20th, 21st and 22nd September in aid of St Paul's.

3. Apologies – Cllr Lister and Cllr Blackman. Accepted by all.
It was mentioned that Cllr Miller has submitted her resignation to the Chair effective today.

4. Dispensations & declarations of Interest – none received.

5. Minutes of previous meeting 167 to be approved and then signed by the chair as true and accurate record of that meeting – It was proposed by Cllr Royston to amend item 10 Gulworthy Cllr reports – Cllr Royston to as follows 'Now has fibre and will use her contact in Airband to push for the other hamlets across the parish to be connected...' She then proposed the minutes are approved, seconded by Cllr Steer and agreed. Cllr Royston amended, signed and dated the minutes.

6. Minutes of previous extra-ordinary meeting 168 held on Wednesday 12 June 2024 to be approved and then signed by the chair as true and accurate record of that meeting – It was proposed by Cllr Steer to approve the minutes, seconded by Cllr Royston and agreed by all. Cllr Royston signed and dated the minutes.

7. Matters arising – new noticeboard – Cllr Royston has cleaned the existing noticeboard and passed the key to the Clerk. The existing to be used for cemetery notices and possible new board to be sited in existing bus shelter. **Mole catcher insurance and risk assessment** – Clerk confirmed these have been checked and are in place.

8. Planning applications received to-date:

8.1 Reference: 1795/24/LBC – Listed building consent for protective steel nosings to upstream cutwaters of Gunnislake bridge, Newbridge, Gulworthy – **It was Proposed by Cllr Edwards to support, seconded by Cllr Steer, agreed by all.**

Signed -

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk: Emily Young: Telephone 07942286125 Email: clerk@gulworthyparishcouncil.gov.uk

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Gulworthy Parish Council

8.2 Planning applications received after publication of this agenda – No new applications but Cllrs noted 1224/24/HHO (Stubberlands bungalow) has been withdrawn, Gulworthy farm appeal has been submitted and 1434/24/HHO Loxley has conditional approval.

9.DCC Cllr Sellis – report – Bill Horner County Archaeologist for West Devon said there are concerns with the recent application application at Tavistock Woodlands. The line painting has been carried out around the Tavistock area. There are many DCC events for children on the DCC website. SEN calls will now go via customer services to ‘free up’ specialist resource. Cllr Sellis also confirmed that she has a locality budget. Please get in touch if you are interested.

10.WDBC Cllr Saxby & Cllr Blackman – No report.

11.Gulworthy Cllr reports – Cllr Steer has been speaking to Airband about a holiday cottage connection. She was told by Airband that they are concentrating on places where some infrastructure already exists.

12.Burial ground – The mole traps were set up on 28 June 2024; there are 7 traps. Cllr Edwards to fix the water pipe to a tap on the wall and to remove the water butt which is being used as a bin. Clerk to get a ‘please take all rubbish home’ sign.

13.Finance - To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)

13.1 – Invoices for approval to be paid –

Clerk expenses WAH allowance £6.00p.w + mileage + expenses	£79.70
Clerk June payroll	£430.90
HMRC Tax and NI for June 2024	£17.60
Elliott groundcare – <i>Inv2659</i> – 4 out of 10 cuts	£75.00
Gulworthy parish hall – July meeting – <i>invoice to follow</i>	£21.37
Gulworthy parish hall – June meeting – <i>Inv 643</i>	Extra £2.37
Julie Snooks internal auditor for 2023/2024	£190.00

It was proposed by Cllr Royston to authorise the above payments via BACs, seconded by Cllr Edwards. Agreed by all.

13.2 – Request for spending – None.

13.3i – Bank reconciliations – year end amendment to the fundraising final balance from £4,944.65 to 4,939.03 as at 31.03.2024. Proposed to approve by Cllr Edwards, seconded by Cllr Steer, agreed by all. Cllr Royston signed the amended document.

Signed -

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Gulworthy Parish Council

13.3ii – Bank reconciliations – The below year to-date RFO report (No 169) was circulated to all.

No 169 1 July 2024

	<u>Paid Out</u>	<u>Paid In</u>	<u>Balance</u>
Club, Charity & Trust account (00298624) Opening Balance as at 1 June 2024 b/fwd			£6,190.93
<u>Receipts</u> - None			
<u>Expenditure:</u>			
<u>04/06/2024</u>			
Clerk pay May	358.80		
Clerk back-dated pay	235.60		
HMRC May tax & NI	0.00		
May expenses to Clerk	46.00		
WesternWeb Inv.24427	86.40		
Hall hire for June meeting	21.37		
Total expenditure	£748.17		
Balance on 1 July 2024			£5,442.76
Gulworthy Cemetery account (00020251) Opening balance as at 01.06.2024			£13,887.76
<u>Expenditure</u>			
04/06/2024 – Elliott groundcare Inv 2647	150.00		
<u>Credit receipts</u> – 10/06/2024 credit interest		17.50	
Balance on 1 July 2024			£13,755.26
Gulworthy Fundraising account (00035992) Opening balance as at 01.06.2024			£4,950.09
<u>Credit receipts</u> – 10/06/2024 credit interest		5.63	
Balance on 1 July 2024			£4,955.72
Combined balance £24,153.74			
It was proposed by Cllr Royston to approve the RFO report, seconded by Cllr Edwards, agreed by all.			

Signed -

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Gulworthy Parish Council

13.4 – 2023/24 year end

13.4.1 – Internal auditor report – Circulated and noted.

13.4.2 - AGAR 2023/24– Annual Governance Statement (Section 1) – Agreed at the EOM meeting on 12th June 2024 minute number 2.

13.4.3 - Annual Accounting Statements (Section 2) for the year ended 31.03.2024 - It was proposed by Cllr Steer to approve, seconded by Cllr Edwards, agreed by all. Section 2 was signed by the Chair and the RFO.

13.4.4 - Certificate of Exemption – It was proposed by Cllr Steer to approve, seconded by Cllr Edwards, agreed by all. The certificate was signed by the Chair and the RFO.

Cllr Sellis left the meeting.

14. Review of financial regulations - *previously circulated*. Cllr Royston went through the document and it was agreed for the Clerk to make changes and re-circulate document.

15. Update on Gulworthy Primary School – No further update. The consultation closes in the middle of July. School fete 12 July.

16. Bus shelter – Clerk and Cllr Edwards to measure up for a possible new noticeboard inside shelter.

17. Village fete – Cllr Steer and Cllr Royston would like a table at the village fete for the Parish Council.

18. Election for representative(s) to:

18.1 Gulworthy Parish hall management committee – no volunteers.

19. West Devon Matters – Cllr Steer and Cllr Royston to attend.

20. Parish plan survey – Noted.

21. Office closure – 5-26 August 2024, inclusive. Clerk asked to inform all FDs and use out of office/voicemail.

Meeting closed at 8.51pm.

Signed -

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