

Gulworthy Parish Council

To members of Gulworthy Parish Council

You are duly summoned to attend an ordinary meeting to be held on
Monday 4th November 2024 at 7.30pm at Gulworthy Parish Hall

Agenda No 172

E Young

29 October 2024

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Mrs E Young – Parish Clerk

Dated

1. **Chairman's welcome**
2. **Members of the public** – *To consider requests from members of the public to make representations, answer questions or give evidence in respect of Council business under Standing Orders 3d to 3n.*
3. **To accept apologies for absence** - *Under Section 85 of the Local Government Act 1972, members present should decide whether to approve the reason(s) given for absence.*
4. **Dispensations & declarations of Interest** - *Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, members are required to declare any interests which are not currently entered in the member's register of interests or if he/she has not notified the Monitoring Officer of it. Requests for Dispensations should be made in writing to the Parish Clerk in advance of the meeting.*
5. **Minutes of previous meeting 171 to be approved and then signed by the chair as a true and accurate record of that meeting** - *To accept as a true record the minutes of the meeting of the Parish Council held on 7th October 2024 LGA 1972 Sch 12 para 41(1).*
6. **Matters arising** - *To ensure the tasks assigned at the previous meeting have been completed*
7. **Planning applications received to-date:**
 - 7.1 Reference:
 - 7.2 Planning applications received after publication of this agenda
 - 7.3 Planning appeals
8. **DCC Cllr Sellis** – report
9. **WDBC Cllrs Saxby & Blackman** – reports
10. **Gulworthy Cllr reports** – *for information only*
11. **Burial ground**
 - 11.1 – **Review of regulations, prices and interment form**
<https://www.gulworthyparishcouncil.gov.uk/cemetery.php>
 - 11.2 - **Free landmark tree – Devon Wildlife Trust**
12. **Finance** - *To approve the list of payments (to be tabled at the meeting) LGA 1972 s150 (5)*
 - 12.1 – **Invoices for approval to be paid** –

Clerk expenses WAH allowance £6.00p.w + mileage + expenses	£42.00
Clerk October payroll	£358.80
HMRC Tax and NI for October 2024	£Nil
Elliott groundcare – <i>InvoiceTBC (9 out of 10 cuts)</i>	£75.00
Gulworthy parish hall – November meeting – Inv to follow	£21.37
Poppy wreath	£18.50
 - 12.2 – **Request for spending** – Burial ground contractor quotations – See separate docs
 - 12.3 – **Credits received** –

Parish Councillors

Kate Royston (Chair), Daniel Edwards (Vice Chair);

Jim Hamilton, Katherine Steer & George Lister

Parish Clerk Emily Young: Telephone 07942286125 Email: Clerk@gulworthyparishcouncil.gov.uk

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- 12.4 – Bank reconciliations** - see separate RFO report to be provided (**RFO No 172**)
- 12.5 – Budget 2025-2026** – to consider initial thoughts for setting budget for coming year
- 12.6 – Internet banking** (Cllr Lister update)
- 12.7 - Internal Controls policy** (see separate document sent)
- 12.8 – Clerks pay review scales and hourly rates to note revised nationally agreed pay scales and agree scales and payment of increased rates to Clerk including backdating of payments to 1st April 2024**
- 13. Update on Gulworthy Primary School** (Cllr Steer)
- 14. Bus shelter** (Clerk)
- 15. Village fete** (Cllr Royston)
- 16. Co-option of new Cllr**
- 17. Snow warden** – salt to be ordered?
- 18. Agree attendees of Remembrance Day service**
- 19. Temporary traffic road closures:**
Roads affected -

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